

LOCAL GOVERNING BODY MEETING

BASSINGBOURN VILLAGE COLLEGE



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LGB Meeting 6pm on Thursday 12th October 2023 in room 3

Any specific questions to Sarah Boylan (sboylan@bassingbournvc.org) by: Monday 9th October

Chair : Will Clayton

Time	Agenda Item	Time allotted	Action	Papers circulated
6pm	Welcomes, Declaration of interests, apologies, Minutes & matters arising – Co-opt SLT members	5 mins		Minutes of last meeting
6.05pm	Safeguard training (VL) Safeguarding and E-safety policy adoption link governor visit feedback – annual safeguarding report (MU/EL)	20 minutes	Information and decision	Safeguarding policy, E-safety policy, Annual report.
6.25pm	Exam review (VP/JB) Feedback from link governor visit (AM/NC)	20 mins	Questions beforehand	Data from results day previously shared
6.45pm	Improvement priorities reminder from Strategy meeting	10 mins	Information	Improvement summary
6.55pm	Headteachers report – Start of term, Buses, staffing, Key risks, Curriculum blueprint review and executive summary	35 mins	Information and discussion	To be presented at the meeting and Curriculum documents sent
7.30pm	Behaviour Hub plan and Behaviour policy (Spa)	20 mins	Ratification and discussion	Policy and plan sent
7.50pm	Complaints, Whistleblowing, GDPR (VP)	5 mins	Information	n/a
7.55pm	Trust updates, LGB roles and SOD (WC)	10 mins	Discussion	n/a

	FINISH			
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	Autumn 1: LGB 1 12.10.23 6pm	Autumn 2: LGB 2 7.12.23 7pm	Spring 1: LGB 3 8.2.24 6pm	Spring 2: LGB 4 21.3.24 7pm	Summer 1: LGB 5 16.5.24 6pm	Summer 2: LGB 6 11.7.24 7pm
Vision, Values and strategic objectives	Revisit and confirm core vision, mission & values; revisit AIP 2022-23 AIP strategy 2023-24	Commentary on progress towards the strategic plan		Commentary on progress towards the strategic plan;	Development of AIP 2023-24; Initial Strategy planning for 2024-25	Commentary on progress towards the strategic plan; Approval of AIP 2024-25
Curriculum	Achievement outcomes; Curriculum Executive Summary and blueprint	Broader experiences, trips etc, other celebrations and priorities	IDSR	Broader experiences, trips etc, other celebrations and priorities		Broader experiences, trips etc, other celebrations and priorities
Safeguarding	Adopt Safeguarding Policy; Central Safeguarding training for governors	Safeguarding Executive summary & blueprint; Link governor report	My Concern trends	Link governor report		MyConcern trends; Annual Safeguarding Monitoring Report; Link governor report
Inclusion		Attendance and suspension data; SEND register Pupil Premium Plan; PE Premium (primary); SEND Information Report; Link governor report	Attendance Executive summary; Inclusion data	Attendance and suspension data; Inclusion Executive summary & blueprint; Behaviour Executive summary; Pupil survey feedback; Link governor report		Attendance and suspension data; Inclusion data; SEND Annual Report; Link governor report
People and Leadership		Parental survey feedback; Complaints & Whistleblowing reporting	ICFP review	6 th Form marketing & student recruitment	Professional Learning review; People & Leadership Executive summary	Staff leavers/absence data; Complaints & Whistleblowing reporting
Risk	Review key risks		Review key risks		Review key risks	

Governance & central team Matters	Agree workstreams for year ahead; Agree training programme for governors	Feedback from AGF, academy improvement work, strategic groups & improvement networks		Feedback from AGF, academy improvement work, strategic groups and improvement networks		Feedback from AGF, academy improvement work, strategic groups & improvement networks; LGB Self Evaluation activity: reflection upon the year
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Governor visits since previous LGB meeting		
Name of Governor	Date of Visit	Purpose of Visit