

LOCAL GOVERNING BODY MEETING
BASSINGBOURN VILLAGE COLLEGE

LGB Meeting on 4th May 2023 @ 7pm in room 3



Any specific questions to Sue Smith (ssmith@bassingbournvc.org) by: Tuesday 2nd May 2023

Chair : Will Clayton

Time	Agenda Item	Time allotted	Action	Papers circulated
7pm	Welcome – tea and cake	30 mins		
7.30pm	Declaration of interests, apologies, Minutes & matters arising	15 mins		Minutes of last meeting
7.45pm	People & Leadership blueprint	5 mins	Information	Blueprint
7.50pm	Link Governor feedback	20 mins	Information/Discussion	Reports circulated
8.10pm	Budget discussion	10 mins	Discussion	
8.20pm	Admissions update	5 mins	Information	Verbal report
8.25pm	Staffing update	10 mins	Information	Verbal report
8.35pm	FINISH			

Theme	28.09.22 7pm Autumn 1	24.11.22 6pm Autumn 2	26.01.23 7pm Spring 1	16.03.23 6pm Spring 2	04.05.23 7pm Summer 1	15.06.23 6pm Summer 2	06.07.23 Strategy 6pm
Progress and Assurance	Summer Term Final Achievement Report 21/22 staff exit review	Review safeguarding Blueprint	Review Curriculum Blueprint	Review Inclusion Blueprint	Review People and Leadership Blueprint Review staff survey		
Vision, Mission and Values	Revisit and reconfirm core vision, mission and values; revisit the AIP 2021-22				Development of AIP 2022-23	Approval of the AIP 2022-23	
Chair's Report and General Governance Matters	Agreeing workstreams for the year ahead Agree training programme for governors	Feedback from AGF, DoE		Feedback from AGF, DoE		Feedback from AGF, DoE LGB update skills audit & Self Evaluation activity: reflection upon the year	
Termly report to staff and governors		Commentary on progress towards the strategic plan; Complaints & Whistleblowing reporting; broader experiences, trips etc, other celebrations and priorities not covered by the executive summaries		Commentary on progress towards the strategic plan; Complaints & Whistleblowing reporting; broader experiences, trips etc, other celebrations and priorities not covered by the executive summaries		Commentary on progress towards the strategic plan; Complaints & Whistleblowing reporting; broader experiences, trips etc, other celebrations and priorities not covered by the executive summaries	
Quality Assurance and School Improvement (including Link Governor reports)	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	

			QASI, Extended focus on the quality of the curriculum – policy and practice, CEIAG - compliance with Baker Clause (Secondary)				
Risk Assessment	Review key risks linked to agenda items and review the links between all risks	Review key risks linked to agenda items	Review key risks linked to agenda items	Review key risks linked to agenda items	Review key risks linked to agenda items	Review key risks linked to agenda items	
Safeguarding	Adopt Safeguarding Policy Central Safeguarding training for governors	Safeguarding link report, Behaviour, Inclusion and Welfare Report		Safeguarding link report, Behaviour, Inclusion and Welfare Report		Safeguarding link report Annual Safeguarding Monitoring Report	
SENDV/Pupil premium/Children in Care		SENDV/Pupil Premium/CIC link report Pupil Premium Plan PE Premium (primary) SEND Information Report Recovery premium		SENDV/Pupil Premium/CIC link report		SENDV/Pupil Premium/CIC link report SEND Annual Report	
Finance		ICFP benchmarking and discussion Link governor or committee report (secondary)			Budget discussion	Budget recommendation Link governor or committee report (secondary)	

Premises and Estates		Premises report Asset Management Plan: discussion about the estate and input into the plan		Premises report		Premises report	
Health & Safety	Adopt H&S Policy	Health and Safety Report: link governor (secondary) or HT (primary) /Every Report H&S audit report		Health and Safety Report: link governor (secondary) or HT (primary) / Every Report		Health and Safety Report: link governor (secondary) or HT (primary) / Every Report	

Governor visits since previous LGB meeting

Name of Governor	Date of Visit	Purpose of Visit