

LOCAL GOVERNING BODY MEETING

BASSINGBOURN VILLAGE COLLEGE



LGB Meeting 7pm on Wednesday 28th September 2022 in room 3 **BASSINGBOURN VILLAGE COLLEGE**

Any specific questions to Sue Smith (ssmith@bassingbournvc.org) by: Monday 26th September

Chair : Will Clayton

Time	Agenda Item	Risk No.	Time allotted	Action	Papers circulated
7pm	Welcomes, Declaration of interests, apologies, Minutes & matters arising		15 mins		Minutes of last meeting
7.15pm	Exam review	16	15 mins	Questions beforehand	Data from results day previously shared
7.30pm	Operational improvement plan for the term	14	10 mins	Information and discussion	To be shared at the meeting
7.40pm	Safeguarding Annual report to governors	1	40 mins	Information	Policy sent
8.20pm	Policy ratification – Safeguarding, Behaviour, Health & Safety, CAT, Attendance,	1, 3, 12, 15	5 mins	Ratification	Previously sent
8.25pm	Complaints, Whistleblowing, GDPR	15, 13	15 mins	Information	n/a
8.40pm	Trust updates, LGB structure, link governor visits and training	15	10 mins	Discussion	n/a
8.50pm	FINISH				

Theme	28.09.22 7pm Autumn 1	24.11.22 6pm Autumn 2	26.01.23 7pm Spring 1	16.03.23 6pm Spring 2	04.05.23 7pm Summer 1	15.06.23 6pm Summer 2	06.07.23 Strategy 6pm
Progress and Assurance	Summer Term Final Achievement Report 21/22 staff exit review	Review safeguarding Blueprint	Review Curriculum Blueprint	Review Inclusion Blueprint	Review People and Leadership Blueprint Review staff survey		
Vision, Mission and Values	Revisit and reconfirm core vision, mission and values; revisit the AIP 2021-22				Development of AIP 2022-23	Approval of the AIP 2022-23	
Chair's Report and General Governance Matters	Agreeing workstreams for the year ahead Agree training programme for governors	Feedback from AGF, DoE		Feedback from AGF, DoE		Feedback from AGF, DoE LGB update skills audit & Self Evaluation activity: reflection upon the year	
Termly report to staff and governors		Commentary on progress towards the strategic plan; Complaints & Whistleblowing reporting; broader experiences, trips etc, other celebrations and priorities not covered by the executive summaries		Commentary on progress towards the strategic plan; Complaints & Whistleblowing reporting; broader experiences, trips etc, other celebrations and priorities not covered by the executive summaries		Commentary on progress towards the strategic plan; Complaints & Whistleblowing reporting; broader experiences, trips etc, other celebrations and priorities not covered by the executive summaries	
Quality Assurance and School Improvement (including Link Governor reports)	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	

			QASI, Extended focus on the quality of the curriculum – policy and practice, CEIAG - compliance with Baker Clause (Secondary)				
Risk Assessment	Review key risks linked to agenda items and review the links between all risks	Review key risks linked to agenda items	Review key risks linked to agenda items	Review key risks linked to agenda items	Review key risks linked to agenda items	Review key risks linked to agenda items	
Safeguarding	Adopt Safeguarding Policy Central Safeguarding training for governors	Safeguarding link report, Behaviour, Inclusion and Welfare Report		Safeguarding link report, Behaviour, Inclusion and Welfare Report		Safeguarding link report Annual Safeguarding Monitoring Report	
SENDV/Pupil premium/Children in Care		SENDV/Pupil Premium/CIC link report Pupil Premium Plan PE Premium (primary) SEND Information Report Recovery premium		SENDV/Pupil Premium/CIC link report		SENDV/Pupil Premium/CIC link report SEND Annual Report	
Finance		ICFP benchmarking and discussion Link governor or committee report (secondary)			Budget discussion	Budget recommendation Link governor or committee report (secondary)	

Premises and Estates		Premises report Asset Management Plan: discussion about the estate and input into the plan		Premises report		Premises report	
Health & Safety	Adopt H&S Policy	Health and Safety Report: link governor (secondary) or HT (primary) /Every Report H&S audit report		Health and Safety Report: link governor (secondary) or HT (primary) / Every Report		Health and Safety Report: link governor (secondary) or HT (primary) / Every Report	

Governor visits since previous LGB meeting

Name of Governor	Date of Visit	Purpose of Visit
Will Clayton/Laura Sims	20.09.22	Meeting with VP