

**LOCAL GOVERNING BODY MEETING**  
**BASSINGBOURN VILLAGE COLLEGE**



BASSINGBOURN  
VILLAGE COLLEGE

**LGB Meeting @ 6 pm on 16<sup>th</sup> June 2022 in room 3**

**Any specific questions to Sue Smith ([ssmith@bassingbournvc.org](mailto:ssmith@bassingbournvc.org)) by: Monday 13<sup>th</sup> June 2022**

**Chair : Will Clayton.**

**In attendance: Phil Church, Heather Edwards (Assistant Principals)**

Time	Agenda Item	Risk No.	Time allotted	Action	Papers circulated
6pm	Declaration of interests, apologies, Minutes & matters arising		5 mins		Minutes of last meeting
6.05pm	PP / SEND end of year review (PCH/ HED presenting)		60 mins	Information, discussion	Presented at meeting
7.05pm	Behaviour and attendance reports (HED)	1, 5, 15, 16	5 mins	Information, questions in advance	attached
7.10pm	Budget recommendation (VP/SA)	6,7	5 mins	Decision	attached
7.15pm	Link Governor visits	14,16	5 mins	Information	
7.20pm	Provider Access Statement approval	15	2 mins	Ratification	attached
7.22pm	Complaints (staff governors then leave)	15	3 mins	Information	
7.25pm	Staffing update	8	10 mins	Information	Presented at meeting
7.35pm	LGB/Trust updates including goodbyes	15	5 mins	Information, discussion	
7.40pm	FINISH				

Theme	30.09.21 6pm	04.11.21 7pm	09.12.21 6pm	27.01.22 7pm	17.03.22 6pm	12.05.22 7pm	16.06.22 6pm	Strategy 14.07.22 6pm
Statutory and compliance	Safeguarding training log Safeguarding Policy H&S Policy	Complaints & Whistleblowing Pupil Premium Plan PE Premium (primary) SEND Information Report	PP Plan		Complaints & Whistleblowing		Complaints & Whistleblowing Annual Safeguarding Monitoring Report SEND Annual Report	
Performance Analysis	Summer Term Final Achievement Report	Behaviour, Inclusion and Welfare Report	KPIs – year 11 data	Autumn Term Achievement Report	Behaviour, Inclusion and Welfare Report	Spring Term Achievement Report	Behaviour, Inclusion and Welfare Report	
Vision, Mission and Values	Revisit and reconfirm core vision, mission and values; revisit the AIP 2021-22					Development of AIP 2022-23	Approval of the AIP 2022-23	
Chair's Report and General Governance Matters	Agreeing workstreams for the year ahead	Feedback from AGF, DoE			Feedback from AGF, DoE		Feedback from AGF, DoE LGB Self Review activity: reflection upon the year	
Termly report to staff and governors		Commentary on progress towards the strategic plan; broader experiences, trips etc, other celebrations and priorities not covered by the executive summaries			Commentary on progress towards the strategic plan; broader experiences, trips etc, other celebrations and priorities not covered by the executive summaries		Commentary on progress towards the strategic plan; broader experiences, trips etc, other celebrations and priorities not covered by the executive summaries	

Quality Assurance and School Improvement (including Link Governor reports)	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI		Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	
Risk Assessment	Review key risks linked to agenda items	Review key risks linked to agenda items	Review key risks linked to agenda items	Review key risks linked to agenda items and review the links between all risks	Review key risks linked to agenda items	Review key risks linked to agenda items	Review key risks linked to agenda items and review the links between all risks	
Link Governor Reports			Finance	Health and Safety Report		SENDV/Pupil Premium	Finance Health and Safety Report	
Finance, Estates,		ICFP benchmarking and discussion		AMP: discussion about the estate and input into the plan		Budget discussion	Budget recommendation H&S Every report	
Health & Safety			H&S report/ Every Report		H&S report/ Every Report		H&S report/ Every Report	

## Governor visits since previous LGB meeting

Name of Governor	Date of Visit	Purpose of Visit
Sarah Anderson	06.06.22	Finance Meeting
Mike Urquhart	10.06.22	SCR/Safeguarding visit