

# LOCAL GOVERNING BODY MEETING BASSINGBOURN VILLAGE COLLEGE



BASSINGBOURN  
VILLAGE COLLEGE

**LGB meeting in room 3 @ 6pm pm on 17<sup>th</sup> March 2022**

**Any specific questions to Sue Smith ([ssmith@bassingbournvc.org](mailto:ssmith@bassingbournvc.org)) by: 14<sup>th</sup> March 2022**

**Chair : Will Clayton**

Time	Agenda Item	Risk No. OP:	Time allotted	Action	Papers circulated
5.45pm	Please arrive early for refreshments and get together if possible		15		
6pm	Declaration of interests, apologies, Minutes & matters arising		5		Minutes of last meeting
6.05	New Risk Register overview		15	Information	Presented at the meeting
6.20	Link governor meetings feedback	3, 14, 15, 16	20	Information	Verbal
6.40	OFSTED updates	15	15	Information	Verbal
6.55	KPI – year 11 Data, B&A report for Spring 1	1, 5, 15, 16	20	Information, discussion – questions in advance	Behaviour/attendance reports/ Data reports
7.15	Safeguarding, GDPR and Complaints update	1, 7, 13	5	Information	Verbal
7.20	Anti-bullying policy and procedure	1, 14	5	Ratification	Updated Policy
7.25	Staffing update and structure for next year	8, 9	15	Information	Verbal
7.40*	Finish				

**\*The risk register will be discussed at the end of each agenda item, therefore each agenda item may run over by a minute or two depending on the discussion.**

Theme	30.09.21 6pm	04.11.21 7pm	09.12.21 6pm	27.01.22 7pm	17.03.22 6pm	12.05.22 7pm	16.06.22 6pm	Strategy 07.07.22 6pm
Statutory and compliance	Safeguarding training log Safeguarding Policy H&S Policy	Complaints & Whistleblowing Pupil Premium Plan PE Premium (primary) SEND Information Report	PP Plan		Complaints & Whistleblowing		Complaints & Whistleblowing Annual Safeguarding Monitoring Report SEND Annual Report	
Performance Analysis	Summer Term Final Achievement Report	Behaviour, Inclusion and Welfare Report	KPIs – year 11 data	Autumn Term Achievement Report	Behaviour, Inclusion and Welfare Report	Spring Term Achievement Report	Behaviour, Inclusion and Welfare Report	
Vision, Mission and Values	Revisit and reconfirm core vision, mission and values; revisit the AIP 2021-22					Development of AIP 2022-23	Approval of the AIP 2022-23	
Chair's Report and General Governance Matters	Agreeing workstreams for the year ahead	Feedback from AGF, DoE			Feedback from AGF, DoE		Feedback from AGF, DoE LGB Self Review activity: reflection upon the year	
Termly report to staff and governors		Commentary on progress towards the strategic plan; broader experiences, trips etc, other celebrations and priorities not			Commentary on progress towards the strategic plan; broader experiences, trips etc, other celebrations and priorities not covered by the		Commentary on progress towards the strategic plan; broader experiences, trips etc, other celebrations and priorities not covered by the	

		covered by the executive summaries			executive summaries		executive summaries	
Quality Assurance and School Improvement (including Link Governor reports)	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI		Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	
Risk Assessment	Review key risks linked to agenda items	Review key risks linked to agenda items	Review key risks linked to agenda items	Review key risks linked to agenda items and review the links between all risks	Review key risks linked to agenda items	Review key risks linked to agenda items	Review key risks linked to agenda items and review the links between all risks	
Link Governor Reports			Finance	Health and Safety Report		SENDV/Pupil Premium	Finance Health and Safety Report	
Finance, Estates,		ICFP benchmarking and discussion		AMP: discussion about the estate and input into the plan		Budget discussion	Budget recommendation H&S Every report	
Health & Safety			H&S report/ Every Report		H&S report/ Every Report		H&S report/ Every Report	

## **Governor visits since previous LGB meeting**

<b>Name of Governor</b>	<b>Date of Visit</b>	<b>Purpose of Visit</b>
Alison Maley	10/02/22	New governor visit, meeting with VP
Will Clayton	03/03/22	Monthly meeting with VP
Nik Cunniffe/Alison Maley	08/03/22	Link Governor meeting
Chris Roope/Laura Sims	10/03/22	Link Governor meeting
Mike Urquhart/Dushy Chetty	11/03/22	Link Governor meeting
Will Clayton/Sarah Anderson	14/03/22	Link Governor meeting