

**LOCAL GOVERNING BODY MEETING
BASSINGBOURN VILLAGE COLLEGE**



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VILLAGE COLLEGE**

Virtual LGB Meeting @ 6 pm on Thursday 9th December 2021

Any specific questions to Sue Smith (ssmith@bassingbournvc.org) by: 6th December 2021

Chair : Will Clayton

Time	Agenda Item	Risk No.	Time allotted	Action	Papers circulated
6pm	Declaration of interests, apologies, Minutes & matters arising Election for deputy chair		10 mins	Discussion / Action	Minutes of last meeting. Updated PP strategy
6.10pm	Welcome – Claire Lawton	11	30 minutes	Information / Discussion	Verbal
6.40pm	Covid update	all	10 minutes	Information	Verbal
6.50pm	KPIs – Year 11 Data		20 minutes	Information / Discussion	Year 11 data
7.10pm	H&S report/Every report	13,14	5 minutes	Information	H&S report – questions needed in advance
7.15pm	Safeguarding visit / SCR check	14,9	2 minutes	Information	Verbal
7.17pm	Complaints, GDPR and Whistleblowing	15	2 minutes	Information	Verbal
7.19pm	Risk Register	all	5 minute	Discussion / Action	
7.24pm	FINISH				

Theme	30.09.21 6pm	04.11.21 7pm	09.12.21 6pm	27.01.22 7pm	17.03.22 6pm	12.05.22 7pm	16.06.22 6pm	Strategy 07.07.22 6pm
Statutory and compliance	Safeguarding training log Safeguarding Policy H&S Policy	Complaints & Whistleblowing Pupil Premium Plan PE Premium (primary) SEND Information Report	Complaints & Whistleblowing PP Plan		Complaints & Whistleblowing		Complaints & Whistleblowing Annual Safeguarding Monitoring Report SEND Annual Report	
Performance Analysis	Summer Term Final Achievement Report	Behaviour, Inclusion and Welfare Report	KPIs – year 11 data	Autumn Term Achievement Report	Behaviour, Inclusion and Welfare Report	Spring Term Achievement Report	Behaviour, Inclusion and Welfare Report	
Vision, Mission and Values	Revisit and reconfirm core vision, mission and values; revisit the AIP 2021-22					Development of AIP 2022-23	Approval of the AIP 2022-23	
Chair's Report and General Governance Matters	Agreeing workstreams for the year ahead	Feedback from AGF, DoE			Feedback from AGF, DoE		Feedback from AGF, DoE LGB Self Review activity: reflection upon the year	
Termly report to staff and governors		Commentary on progress towards the strategic plan; broader experiences, trips etc, other celebrations and priorities not covered by the			Commentary on progress towards the strategic plan; broader experiences, trips etc, other celebrations and priorities not covered by the		Commentary on progress towards the strategic plan; broader experiences, trips etc, other celebrations and priorities not covered by the	

		executive summaries			executive summaries		executive summaries	
Quality Assurance and School Improvement (including Link Governor reports)	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI		Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	
Risk Assessment	Review key risks linked to agenda items	Review key risks linked to agenda items	Review key risks linked to agenda items	Review key risks linked to agenda items and review the links between all risks	Review key risks linked to agenda items	Review key risks linked to agenda items	Review key risks linked to agenda items and review the links between all risks	
Link Governor Reports			Finance	Health and Safety Report		SENDV/Pupil Premium	Finance Health and Safety Report	
Finance, Estates,		ICFP benchmarking and discussion		AMP: discussion about the estate and input into the plan		Budget discussion	Budget recommendation H&S Every report	
Health & Safety			H&S report/ Every Report		H&S report/ Every Report		H&S report/ Every Report	

Governor visits since previous LGB meeting

Name of Governor	Date of Visit	Purpose of Visit
Will Clayton	02.11.21	Meet with Sue Smith
Will Clayton	11.11.21	Meet with Vickey Poulter
Will Clayton	30.11.21	Meet with Vickey Poulter