

**LOCAL GOVERNING BODY MEETING
BASSINGBOURN VILLAGE COLLEGE**



BASSINGBOURN
VILLAGE COLLEGE

LGB Meeting @ 7 pm on Thursday 4th November 2021

Venue to be confirmed (either virtual or in person)

Any specific questions to Sue Smith (ssmith@bassingbournvc.org) by: 1st November 2021

Chair : Will Clayton

Time	Agenda Item	Risk No.	Time allotted	Action	Papers circulated
7pm	Declaration of interests, apologies, Minutes & matters arising		5 mins		Minutes of last meeting
7.05pm	Pupil Premium Plan (presentation at meeting by PCH)	5,14	30 mins	Information and discussion	
7.35pm	SEND information report (presentation at meeting by HED)	5,14	30 mins	Information and discussion	
8.05pm	Behaviour, Inclusion and Welfare Report (presentation at meeting by HED)	8	10 mins	Information and discussion	
8.15pm	Feedback from AGF, DoE (WC)	11	10 mins	Information and Discussion	
8.25pm	Feedback from Trust Facilitated and Academy Led QASI	11	5 mins	Information and Discussion	
8.30pm	Review key risks linked to agenda items (Risk Register)	all	10 mins	Discussion	RR to be sent prior to meeting
8.40pm	LGB membership	11	5 mins	Discussion	
8.45pm	Staff governors to leave for Confidential item : Pay awards – following Personnel Committee Meeting and HTPM	1,2	15 mins	Information and discussion	
9.00pm	FINISH				

Theme	30.09.21 6pm	04.11.21 7pm	09.12.21 6pm	27.01.22 7pm	17.03.22 6pm	12.05.22 7pm	16.06.22 6pm	Strategy 07.07.22 6pm
Statutory and compliance	Safeguarding training log Safeguarding Policy H&S Policy	Complaints & Whistleblowing Pupil Premium Plan PE Premium (primary) SEND Information Report	PP Plan		Complaints & Whistleblowing		Complaints & Whistleblowing Annual Safeguarding Monitoring Report SEND Annual Report	
Performance Analysis	Summer Term Final Achievement Report	Behaviour, Inclusion and Welfare Report	KPIs – year 11 data	Autumn Term Achievement Report	Behaviour, Inclusion and Welfare Report	Spring Term Achievement Report	Behaviour, Inclusion and Welfare Report	
Vision, Mission and Values	Revisit and reconfirm core vision, mission and values; revisit the AIP 2021-22					Development of AIP 2022-23	Approval of the AIP 2022-23	
Chair's Report and General Governance Matters	Agreeing workstreams for the year ahead	Feedback from AGF, DoE			Feedback from AGF, DoE		Feedback from AGF, DoE LGB Self Review activity: reflection upon the year	
Termly report to staff and governors		Commentary on progress towards the strategic plan; broader experiences, trips etc, other celebrations and priorities not covered by the executive summaries			Commentary on progress towards the strategic plan; broader experiences, trips etc, other celebrations and priorities not covered by the executive summaries		Commentary on progress towards the strategic plan; broader experiences, trips etc, other celebrations and priorities not covered by the executive summaries	

Quality Assurance and School Improvement (including Link Governor reports	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI		Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	Executive summaries, Feedback from Trust Facilitated and Academy Led QASI	
Risk Assessment	Review key risks linked to agenda items	Review key risks linked to agenda items	Review key risks linked to agenda items	Review key risks linked to agenda items and review the links between all risks	Review key risks linked to agenda items	Review key risks linked to agenda items	Review key risks linked to agenda items and review the links between all risks	
Link Governor Reports			Finance	Health and Safety Report		SENDV/Pupil Premium	Finance Health and Safety Report	
Finance, Estates,		ICFP benchmarking and discussion		AMP: discussion about the estate and input into the plan		Budget discussion	Budget recommendation H&S Every report	
Health & Safety			H&S report/ Every Report		H&S report/ Every Report		H&S report/ Every Report	

Governor visits since previous LGB meeting

Name of Governor	Date of Visit	Purpose of Visit
Sarah Anderson	06.10.21	Meeting with Principal
Dushy Chetty	15.10.21	HTPM / Pay awards
Chris Roope	15.10.21	HTPM / Pay awards
Laura Sims	15.10.21	HTPM / Pay awards