

**LOCAL GOVERNING BODY MEETING
BASSINGBOURN VILLAGE COLLEGE**



BASSINGBOURN
VILLAGE COLLEGE

LGB meeting at 6 pm on 30th September in the Main Hall

Any specific questions to Sue Smith (ssmith@bassingbournvc.org) by: 27th September 2021

Chair : Will Clayton

Time	Agenda Item	Risk No.	Time allotted	Action	Papers circulated
	Protocols for meeting – masks/socially distanced			Info	
6pm	Introductions and welcomes Declaration of interests, apologies, Minutes & matters arising		10 mins	Info /Discussion	Minutes of last LGB and strategy meetings
6.10pm	Start of term update, admissions, Covid, vaccinations, premises, staffing update		20 mins	Info/ discussion / decision	Verbal
6.30pm	Link Governor reports and feedback, CIP overview and Link Governor roles	7	20 mins	Info / discussion/ decision	CIP reports if available
6.50pm	Achievement report (JBR)	3	30 mins		Report
7.20pm	Safeguarding, Training, Policy and Annual report	14, 9	10 mins	Info / Discussion	Policy and report
7.30pm	Health & Safety Policy	13, 14	5 mins	Info / signing by Chair	Policy
7.35pm	Complaints, GDPR and Whistleblowing	15	2 mins	Info	n/a
7.37pm	Exit interviews (WC)	2	3 mins	Info	n/a
7.40pm	LGB handbook and Professional Learning training booklet (WC)	11	15 mins	Info / Discussion	Handbooks
7.55pm	Risk Register	all	5 mins	Discussion	Risk Register
8pm	END				

Governor visits since previous LGB meeting		
Name of Governor	Date of Visit	Purpose of Visit
Mike Urquhart	21.09.21	CIP meeting PC/HED
Dushy Chetty	21.09.21	CIP meeting PC/HED
Will Clayton	22.09.21	Meeting with VP