

**LOCAL GOVERNING BODY MEETING
BASSINGBOURN VILLAGE COLLEGE**

26th September 2019 6 pm in the library



BASSINGBOURN
VILLAGE COLLEGE

Any specific questions to Sue Smith (ssmith@bassingbournvc.org) by: Monday 23rd September 2019

Chair : Steve Morris

Time	Agenda Item	Risk No.	Time allotted	Action	Papers circulated
6pm	Co-opting of Governors (JBR/VL)				
	Declaration of interests, apologies Minutes of the last meeting		5 mins		Previous minutes
6.05pm	Safeguard training, policy and report (VP)	8	30 mins	Training, Information and questions	Report, Safeguard Policy and KCSIE
6.35pm	Exam results 2019 (VP)	2,4,6	20 mins	Information and questions	Updated data sheets
6.55pm	SEF calendar and Improvement planning (VP)	3,6	10 mins	Information (to be followed up at future meeting)	1 Year plans and SEF calendar
7.05pm	Professional learning and staff CPD (VL)	1	10 mins	Information and questions	Prof Learning leaflet
7.15pm	Staff and premises update (VP)	1,12	5 mins	Information	Verbal report
7.20pm	LGB planning (SM)	10	30 mins	Information and discussion	Documents previously sent by SM
7.50pm	Finish				

Forthcoming Meetings

Date of next meeting, and chair	Forthcoming agenda items
31.10.19 7pm	Behaviour and attendance, PP- agree annual plan, finalise report for the website, Curriculum policy review, SEND plan, finance report – P12 pre-audit approval. Premises and contract report, local admissions report, link governor visit reports, academy governance forum feedback, approved trust policies
12.12.19 6pm	Link governor visit reports, Headteacher report, self-evaluation update, ASP/ISDR analysis, KPI monitoring, Progress report, academy pay awards – appraisal, finance report, governor evaluation and training, safer recruitment report, academy policy review, risk register review. QASI update, approved trust policies.
23.01.20 7pm	Link governor visit reports, improvement planning, KPI monitoring, PP progress report, SEND progress report, staffing update, KPI monitoring, academy policy review, Trust newsletter autumn term, academy governance forum feedback, items for submission to the Trust board
26.03.20 6pm	Link governor reports, Headteacher report, PSHE update, provisional subject planning, staffing update and planning, finance report, premises and contract report, local admissions report, trust update, risk register review, QASI update, approved trust policies
14.05.20 7pm	Link governor reports, self-evaluation update, KPI monitoring, PP progress report, curriculum policy review, staffing update – KPI monitoring, finance report, 20/21 budget first draft, academy policy review, trust newsletter spring term, items for submission to the trust board
18.06.20 6pm	Link governor reports, Headteacher report, improvement planning, SEND report, finance report, 20/21 budget and longer term plan approval, governor evaluation and training, safeguarding audit/annual report, risk register review, academy governance forum feedback, QASI update, approved trust policies
Strategy : 02.07.20 6pm	

Governor visits since previous LGB meeting

Name of Governor	Date of Visit	Purpose of Visit
Steve Morris/Alison Butterworth	13.09.19	Meeting with VP