

**LOCAL GOVERNING BODY MEETING**  
**BASSINGBOURN VILLAGE COLLEGE**

**31<sup>st</sup> October 2019 7pm in the library**



Any specific questions to Sue Smith ([ssmith@bassingbournvc.net](mailto:ssmith@bassingbournvc.net)) by: Monday 28<sup>th</sup> October 2019

**Chair : Steve Morris**

Time	Agenda Item	Risk No.	Time allotted	Action	Papers circulated
7pm	Declaration of interests, apologies Minutes of the last meeting		5 mins		Previous minutes
7.05pm	Pupil Premium review and strategy (PCH)	5	10 mins	Information and questions	PP Report
7.15pm	Risk Register, LGB Matters/Development (SM)	11	30 mins	Discussion and Action	LGB Risk Register
7.45pm	KPIs, attendance/data point 1, raising achievement plans (music, maths, science) , SEND and literacy catch-up reports, (VP)	14, 5, 8, 9	40 mins	Discussion, information and questions	Raising achievement plans, data spreadsheets at the meeting
8.25pm	Finance Report P12, Outturn variance report (VP)	12	10 mins	Questions in advance	Variance report
8.35pm	CIP – feedback (VP) <b>*Feedback in advance please (from last meeting)</b>	7	10 mins	Discussion *	CIP sections (resent from last meeting)
8.45pm	Premises and H&S report (VP)	13, 14	10 mins	Questions in advance	H&S report
8.55pm	Complaints/Whistleblowing/ GDPR reports	14, 15	5 mins	Information	Verbal
9.00pm	Finish				

## Forthcoming Meetings

Date of next meeting, and chair	Forthcoming agenda items
12.12.19 6pm Laura Sims	Link governor visit reports, Headteacher report, self-evaluation update, ASP/ISDR analysis, KPI monitoring, Progress report, academy pay awards – appraisal, finance report, governor evaluation and training, safer recruitment report, academy policy review, risk register review. QASI update, approved trust policies.
23.01.20 7pm Mike Urquhart	Link governor visit reports, improvement planning, KPI monitoring, PP progress report, SEND progress report, staffing update, KPI monitoring, academy policy review, Trust newsletter autumn term, academy governance forum feedback, items for submission to the Trust board
26.03.20 6pm Will Clayton	Link governor reports, Headteacher report, PSHE update, provisional subject planning, staffing update and planning, finance report, premises and contract report, local admissions report, trust update, risk register review, QASI update, approved trust policies
14.05.20 7pm Chris Cornwell	Link governor reports, self-evaluation update, KPI monitoring, PP progress report, curriculum policy review, staffing update – KPI monitoring, finance report, 20/21 budget first draft, academy policy review, trust newsletter spring term, items for submission to the trust board
18.06.20 6pm Jess Lievesley	Link governor reports, Headteacher report, improvement planning, SEND report, finance report, 20/21 budget and longer term plan approval, governor evaluation and training, safeguarding audit/annual report, risk register review, academy governance forum feedback, QASI update, approved trust policies
Strategy : 02.07.20 6pm Steve Morris	

<b>Governor visits since previous LGB meeting</b>		
<b>Name of Governor</b>	<b>Date of Visit</b>	<b>Purpose of Visit</b>
Chris Roope	25.09.19	H&S visit
Chris Roope, Alison Butterworth, Dushy Chetty	01.10.19	Head Teacher's Performance Management review
Steve Morris	09.10.19	Meeting with the Principal
Dushy Chetty	15.10.19	Safeguarding Visit