

**LOCAL GOVERNING BODY MEETING
BASSINGBOURN VILLAGE COLLEGE**

13th December 2018 6pm in the library



BASSINGBOURN
VILLAGE COLLEGE

Any specific questions to Sue Smith (ssmith@bassingbournvc.net) by: 10th December 2018

Chair : Chris Roope

Time	Agenda Item	Time allotted	Action	Papers circulated
6pm	Welcome	5 mins		
	Election of Chair	5 mins	Decision	
6.10pm	Declaration of interests	5mins		Minutes of last meeting
	Minutes and matters arising			
6.15pm	Stakeholder feedback from 2017/18 (VP)	10 mins	Information	Full document and summary paper, health and wellbeing headlines
6.25pm	Contracts and energy performance update (VP)	5 mins	Information	Spreadsheet on energy performance
6.30pm	KPI – year 11 data including English report (VP)	20 mins	Discussion and feedback from questions	Papers already circulated, Verbal English report
6.50pm	ASP report (JBR)	10 mins	Discussion and feedback from questions	Full report and summary paper
7.00pm	Budget 18/19 (VP)	5 mins	Information	Verbal update
7.05pm	Admissions 2019/20 update (VP)	5 mins	Information	Verbal update
7.10pm	Improvement Plan and risk register (VP)	30 mins	Feedback from LGB	Improvement plan, risk register
7.40pm	Governor training and evaluation (SM)	5 mins	Discussion	n/a
7.42pm	Link Governor reports (SM)	2 mins	Information	Verbal update
7.45pm	Safeguarding update (VP)	3 mins	Information	Verbal update
7.48pm	Staffing and premises update (VP)	5 mins	Information	Verbal update
7.53pm	FINISH			

Forthcoming Meetings

Date of next meeting, and chair	Forthcoming agenda items
7 th February 2019 (7pm) Dushy Chetty	Link governor reports, improvement planning, KPIs, SEN progress report, staffing update, academy policy review
14 th March 2019 (6pm) Jess Lievesley	Link governor reports, Headteacher report, PSHE update, provisional subject planning, staffing update, finance report, premises and contracts report, local admissions report, trust update
9 th May 2019 (7pm) Chris Cornwell	Link governor reports, self evaluation update, KPIs, CPD progress report, curriculum policy review, staffing update, finance report, 19-20 budget planning, academy policy review
13 th June 2019 (6pm) Will Clayton	Link governor reports, Headteacher report, improvement planning, SEND report, finance report, 19-20 budget approval, governor evaluation and training, safeguarding audit/annual report
4 th July 2019 (6pm)	Strategy meeting

Governor visits since previous LGB meeting

Name of Governor	Date of Visit	Purpose of Visit
Dushy Chetty	21.11.18	Exit interview and Safeguarding visit with VP
Chris Cornwell	22.11.18	Single Central Record check
Mike Urquhart	22.11.18	Single Central Record check
Steve Morris	03.12.18	Meeting with VP