

**LOCAL GOVERNING BODY MEETING
BASSINGBOURN VILLAGE COLLEGE**

8th November 2018 7pm in the library



Any specific questions to Sue Smith (ssmith@bassingbournvc.net) by: 5th November 2018

Chair : Alison Butterworth

Time	Agenda Item	Time allotted	Action	Papers circulated
7pm	Declaration of interests			
	Minutes and matters arising	5 mins		
7.05pm	KPIs – National Performance table review, Year 11 target setting (JBR). Includes Progress 8 training	30 mins	Info and discussion.	Data spreadsheet – questions in advance.
7.40pm	Pupil premium report (PCH)	20 mins	Info	To be presented at the meeting
7.50pm	Behaviour and attendance report, EFL policy changes (HED)	20 mins	Info and discussion	Report to be circulated – questions in advance. Policy changes shared at meeting
8.00pm	Improvement Plan and SEF process, Risk Register (VP)	20 mins	Feedback from CIP	To be shared at meeting, plus see Steve's email on 29.10.18
8.20pm	Anglian Learning Quality Assurance process (VP)	5 mins	Info	Shared at meeting
8.25pm	Finance, Premises and contract update	5 mins	Info	Verbal update
8.30pm	Safeguarding update including SCR check	5 mins	Info	n/a
8.35pm	Pay review committee recommendations (AB) and appraisal process (VP)	5 mins	Ratification	n/a
8.40pm	SEND Information report update and catchup plan (VP)	10 mins	Info	To be presented at the meeting
8.50pm	Goodbyes			

Forthcoming Meetings

Date of next meeting, and chair	Forthcoming agenda items
13 th December 2018 (6pm) Chris Roope	Link Governor reports, Headteacher report, self evaluation update, ASP/ISDOR analysis, KPIs, CPD progress report, Academy pay awards – appraisal, finance report, governor evaluation and training, safer recruitment report, academy policy review
7 th February 2019 (7pm) Dushy Chetty	Link governor reports, improvement planning, KPIs, SEN progress report, staffing update, academy policy review
14 th March 2019 (6pm) Jess Lievesley	Link governor reports, Headteacher report, PSHE update, provisional subject planning, staffing update, finance report, premises and contracts report, local admissions report, trust update
9 th May 2019 (7pm) Chris Cornwell	Link governor reports, self evaluation update, KPIs, CPD progress report, curriculum policy review, staffing update, finance report, 19-20 budget planning, academy policy review
13 th June 2019 (6pm) Will Clayton	Link governor reports, Headteacher report, improvement planning, SEND report, finance report, 19-20 budget approval, governor evaluation and training, safeguarding audit/annual report
4 th July 2019 (6pm)	Strategy meeting

Governor visits since previous LGB meeting

Name of Governor	Date of Visit	Purpose of Visit
Mike Urquhart	5 th October	School tour and meeting with VP
Steve Morris	9 th October	Meeting with DC
Steve Morris	19 th October	Meeting with VP
Alison Butterworth	19 th October	Meeting with VP
Dushy Chetty	30 th October	HTPM (Head Teacher's Performance Management)
Chris Roope	30 th October	HTPM
Alison Butterworth	30 th October	HTPM
Dushy Chetty	1 st November	Meeting with RH