

**LOCAL GOVERNING BODY MEETING
BASSINGBOURN VILLAGE COLLEGE**

17th May 2018 6pm in the library



BASSINGBOURN
VILLAGE COLLEGE

Any specific questions to Sue Smith (ssmith@bassingbournvc.net) by: Monday 14th May 2018

Chair : Dushy Chetty (DCh)

Also Present: Chris Cornwell, prospective Trust appointed Governor

Time	Agenda Item	Time allotted	Action	Papers circulated
6pm	Declaration of Interests	10 mins		
	Matters Arising (DCh)			LGB minutes
	H&S update (standing item) (DC)		Info	H&S report
	Safeguarding update – SCR check/staff safeguarding questionnaire (VPO)		Info	Graph (questionnaire results)
6.10pm	KPI – attendance/behaviour/data (Yr 10/11) (VPO/JBR)	30 mins	Discussion	Attendance/behaviour report, DP reports – questions needed in advance
6.40pm	Pupil Premium review – report from the LA (VPO)	10 mins	Discussion	Report – questions to be sent in advance
6.50pm	Finance update (DC) – period 6 update	10 mins	Info	Spreadsheet – questions to be sent in advance
7.00pm	Staffing update (DC/VPO)	5 mins	Info	Presented at meeting
7.05pm	Option numbers (VPO)	5 mins	Info	Presented at meeting
7.10pm	Risk register (DC) – any suggested changes to description of risk column only**	15 mins	Info / discussion**	Re-send risk register
7.25pm	SEF / CIP update / Link governor reports (VPO)	10 mins	Info	Link reports circulated prior to meeting
7.35pm	CIF bid (DC)	5 mins	Info	n/a
7.40pm	Mini bus (DC)	5 mins	Decision	Spreadsheet
7.50pm	Trust update (DC/KM)	5 mins	Info	n/a
7.55pm	Trips & Visits policy (first read) (VPO) – first read	5 mins	Info	Draft policy to be issued at meeting
	Chris Cornwell to leave meeting			
8.00pm	Governor elections – Trust Governor recommendation/Associate member nomination (VPO) /Parent governor update/ skills audit (SM)	10 mins	Discussion /Decision	n/a

Forthcoming Meetings	
Date of next meeting, and chair	Forthcoming agenda items
13.12.17 7pm Chris Roope	Report on ASP (new assessing student progress – replacement for RAISE), and MAT data dashboard Curriculum and options, Finance report, Termly briefing
25.01.18, 6pm Steve Morris	Link Governor reports, Yr 2&3 improvement planning, KPI monitoring: Progress report, SEND progress report, staffing update – KPI monitoring, finance report, budget planning academy policy review
08.03.18, 7pm Alison Butterworth	Link governor visit reports, principal's report, CIAG/PSHE update, provisional subject planning, staffing update and planning, finance report, premises and contract report, local admissions report, trust update
17.05.18, 6pm Dushy Chetty	Link governor visit reports, self evaluation update, KPI monitoring, progress report, curriculum policy review (rescheduled to June), staffing update – KPI monitoring, finance report, budget, academy policy review
21.06.18, 7pm Jess Lievesley	Link governor visit reports, Principal's report, Yr 2 improvement planning, academy budget 2018/19, SEND report, governor evaluation and training, safeguarding audit/annual report, (GDPR update), curriculum policy review

Governor visits since previous LGB meeting		
Name of Governor	Date of Visit	Purpose of Visit
Simon Sagers	07.03.18	Meet with Sue Smith (SCR check)
Steve Morris	12.03.18	Meet with Vanessa Larkins
Steve Morris	15.03.18	Meet with Sue Smith
Chris Roope/Dushy Chetty	21.03.18	Meet with Phil Church
Ken Murphy	21.03.18	Meet with Duncan Cooper
Alison Butterworth	23.03.18	Meeting
Ken Murphy	17.04.18	Meet with Duncan Cooper/ Ann Lynn
Ken Murphy	18.04.18	Meet with Vickey Poulter
Jess Lievesley	23.04.18	Meet with Duncan Cooper
Chris Roope	24.04.18	H&S meeting
Steve Morris	26.04.18	Meeting with Duncan Cooper/ New Governor
Jess Lievesley	03.05.18	Meet with Sue Smith (SCR check)
Steve Morris	04.05.18	Meeting with Duncan Cooper
Alison Butterworth	04.05.18	Meeting with Duncan Cooper
Ken Murphy	05.05.18	Meeting with Duncan Cooper