



Bassingbourn Village College

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Bassingbourn Village College is a company limited by guarantee registered in

England and Wales with registered no : 7729237

Registered office: South End, Bassingbourn, Royston, Herts, SG8 5NJ

**Mr D Cooper
Principal**

September 2016

Dear Parent/Carer

BASSINGBOURN VILLAGE COLLEGE OPEN EVENING

I am writing to invite you and your child to the College's Annual Open Evening, which will be held at the College on **Thursday 29th September 2016**.

The evening is designed to provide more information about the College and an opportunity for interested parties to visit the College and meet its staff and some of its students. Primarily it is focussed towards current Year 6 pupils and their parents who may be considering Bassingbourn Village College for their child's secondary education.

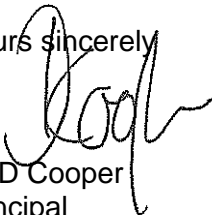
During the evening there will be a presentation by senior staff at the College and a guided tour of the buildings and classrooms of the College. During this tour there will be an opportunity to see the work of individual departments in order to get a flavour of the curriculum and material covered at the College. Staff and students will be available during this tour to answer any questions and provide information.

Due to the large numbers of people expected during the evening and in order for the evening to run smoothly, we are asking for your co-operation in the following:

- On arrival, please sign in at the appropriate desk (by primary school). This will give an indication of whom and exactly how many people have attended, which will aid our future planning.
- There will then be the opportunity to tour the school from 6.00pm until 7.30pm. The Principal's address to parents will be in the main hall at 7.30pm following which there will be the opportunity to speak to members of staff.
- Refreshments will be available during the evening.

If you have any queries about the evening, please do not hesitate to contact the College.

I look forward to meeting you on Thursday 29th September.

Yours sincerely

Mr D Cooper
Principal